

**Superintendent's Letter
Tuesday, July 21, 2015**

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

Among the actions taken by the Board at its regular board meeting Monday, July 20, 2015 were the following:

COMMUNICATIONS - None

5.0 Superintendent's Report (Motion Carried – Roll Call)

5.1 Child-Rearing Leave of Absence

Abby Kalejta, Math, High School, from approximately 10/27/15 through 1/31/16.
Jaclyn Burdis, Guidance Counselor, High School, from approximately 11/23/15 through 6/8/16

5.2 Retirements

Betsy Althouse, Kindergarten Aide, Cornwall Terrace, effective 7/14/15 (37 years with Wilson)
Donald Brown, Custodian, Spring Ridge, effective 7/24/15 (17 years with Wilson)
Jeanette Gibbs, Speech Therapist, effective at the end of the First Semester of the 2015-2016 school year (24 years of service)
Denise Hasson, Librarian – Whitfield, effective at the end of the First Semester of the 2015-2016 school year (35 years of service)
Kim Koch, Food Service, effective 6/10/15 (22 years with Wilson)
Robert Madara, Custodian, Lower House, effective 6/30/15 (17 years with Wilson)

5.3 Resignations/End of Service

Jessica Chrusch, Autistic Teacher, Green Valley, effective 6/30/15
Erica Crisafulli, Special Ed Instructional Assistant, effective 8/6/15
Alicia DeJesus, Special Ed Instructional Assistant, effective 7/25/15
Melissa DiFrancesco, Science Teacher, Southern Middle School, effective 7/6/15
Victoria Dyson, Special Ed Instructional Assistant, effective 6/22/15
Christin Hoca, Child Care Assistant Supervisor, effective 7/9/15
Benjamin Hoffman, Special Ed Instructional Assistant, effective 7/2/15
Beverly Kimber, Food Service Worker, effective 6/29/15
Kaitlyn Keeley, Special Ed Teacher, High School, effective 7/31/15
Mark Keeley, Math Teacher, High School, effective 7/31/15
Brenda Litwin, Special Ed Instructional Assistant, effective 3/2/15
Richard Musser, 4th Grade Teacher, Shiloh Hills, effective 6/25/15
Cara Ninfo, Special Ed Instructional Assistant, effective 6/10/15

Thomas Tracey, Director of Aquatics & Non-Athletic Extracurriculars, effective 8/14/15

Jennifer Trout, Gifted Teacher, West Middle School, effective 6/16/15

Alexandra Kennedy, Study Hall Monitor, Southern Middle School, effective 7/16/15

5.4 Change of Status

Andrew Bartal, Building Technology Assistant, Green Valley, to full-time Technology Support Specialist, \$16.18/hr, effective 7/1/15 (replaces Michael Fitterling who was promoted)

Daisy Bolanos, Custodian, West, to Custodian, Cornwall Terrace, no change in rate, effective 7/14/15 (replaces Eileen Bourey who transferred)

Eileen Bourey, Custodian, Cornwall Terrace, to Custodian, Lower House, no change in rate, effective 7/1/15 (replaces Robert Madara who retired)

Amelia Essig, 1st Grade Teacher, Cornwall Terrace, from CY 1 to CY 2, effective 8/19/15

Stacy Hughes, Elementary Gifted Teacher, to Gifted Teacher, West Middle School, no change in rate, effective 8/19/15 (replaces Jennifer Trout who resigned)

Norman Jacobs, Custodian, Lower House, to Custodian, Spring Ridge, no change in rate, effective 7/27/15 (replaces Donald Brown who retired)

Heather Lippincott, Building Technology Assistant, Shiloh Hills, to Building Technology Assistant, Southern Middle School, no change in rate or hours per week, effective 8/25/15, replaces Jocelyn Plue who had a status change.

Jillian Ludwig, Part-time Supervisor, Child Care, to Full-time Head Teacher, Child Care, no change in rate, effective 8/10/15 (new position)

Sarah Maier, LTS Math, High School, to Math Teacher, HS, B, CY 2, \$42,043/yr, effective 8/19/15 (replaces Mark Keeley who resigned)

Jocelyn Plue, Building Technology Assistant, Southern Middle School to Building Technology Assistant, (floater), High School, no change in rate, 29.5 hrs per week, effective 08/25/15, (new position)

Andrew Rhoads, Substitute Teacher to Music Teacher, West Middle School, M, CY 1.5, effective 8/19/15 (replaces Aimee Deibert who resigned)

Karen Rowe, Fast ForWord, Green Valley, to First Grade Teaching Assistant, Green Valley, 9 hours/week, \$11.93/hr, effective 8/19/15 (replaces Tonya Cosgrove who transferred)

Nicole Schaeffer, Special Ed Instructional Assistant, High School, to LTS Math Teacher, High School, effective 8/19/15 through the First Semester of the 2015-2016 School Year (temporary position)

Kaitlyn Stagliano, Child Care Substitute, to Full-time Head Teacher, Child Care, \$14.16/hr, effective 8/11/15 (replaces Kimberly Snyder who resigned)

Christine Viscariello, 5th Grade Teacher, Spring Ridge, to Math Teacher, West Middle School, no change in rate, effective 8/19/15 (replaces vacancy created by resignation of Maureen Stopper)

Cynthia Weaver, Substitute Special Ed Instructional Assistant, to Special Ed Instructional Assistant – Life Skills, Whitfield, 29.5 hours/week, \$13.07/hr, effective 8/26/15 (replaces Cara Ninfo who resigned)

Sandra Wedlock, Special Ed Instructional Assistant – Life Skills, Whitfield, to Special Ed Instructional Assistant – Life Skills, Spring Ridge, no change in rate or hours, effective 8/26/15 (new position)

Fina Whitmoyer, Kindergarten Aide, Spring Ridge, to Operations Secretarial Aide, 20 hours/week, 12 months, no change in rate, effective 8/10/15 (new position)

Carol Wilhelm, Fast ForWord, Spring Ridge, to Special Ed Instructional Assistant – Life Skills, Spring Ridge, 29.5 hours/week, \$13.07/hr, effective 8/26/15 (new position)

Ryan Wynings, Hourly Teacher at Cornwall Terrace, to LTS – 2nd Grade, during Stacey Dang's maternity/child-rearing leave, effective approximately September 9/13/15 through remainder of 2015-2016 school year

5.5 Support Staff

Connie Kretz, Special Ed Instructional Assistant – MDS, Whitfield, 29.5 hours/week, \$12.93/hr, effective 8/26/15 (replaces Sandra Wedlock who transferred)

David Summers, Special Ed Instructional Assistant – Autistic Support, Spring Ridge, 29.5 hours/week, \$12.93/hr, effective 8/26/15 (replaces Brenda Litwin who resigned)

5.6 Professional Hires

a) Mary Bowers

Education

Bachelor's in Education, West Chester University

Experience

Student Teacher, Owen J. Roberts Middle School, Spring 2015

Degree, Credit Year, Salary

Bachelor's, CY 1, \$41,168

Assignment

Special Education, West MS, effective 8/19/15 (replaces Dan Moser who resigned)

b) Samantha Cardellicchio

Education

Master's Degree from Pennsylvania College of Osteopathic Medicine

Experience

School Psychologist intern at Downingtown Area School District and Phoenixville Area School District, September 2014 to May 2015

Degree

Master's+45, CY 1, \$57,792

Assignment

School Psychologist (new position)

c) Christina Changalis

Education

Bachelor of Science in Early Childhood and Adolescence Education – The Pennsylvania State University

Experience

PDS Partnership – Glenside Elementary School, January – May 2015

Degree, Credit Year, Salary

Bachelor's, CY 1, \$41,168

Assignment

1st Grade Teacher, Cornwall Terrace, LTS for the 2015-2016 school year (1st grade bubble)

d) Aaron Chapple

Education

Bachelor's Degree in Physical Education, Slippery Rock University

Experience

Health & PE Teacher, Reading School District, August 2011 – June 2015

Degree, Credit Year, Salary

Bachelor's plus 24 credits, CY 1, \$45,718

Assignment

Aquatics Teacher, High School, effective 8/19/15 (replaces Margaretann Hatt who retired)

e) Jessica Deeter

Education

Master's Degree in School Counseling, Kutztown University

Experience

Counseling Internships at Schuylkill Valley and Hamburg School Districts, Fall 2014-May 2015

Family-Based Therapist, New Life Cognitive Behavioral Services, 2012-2013

Blended Case Manager, Service Access & Management, Inc., 2010-2012

Degree, Credit Year, Salary

Master's, CY 1, \$49,218

Assignment

Guidance Counselor, West Middle School, effective 8/18/15 (replaces Joanne Kosloski who retired)

f) Julia Huang

Education

Master of Science and Philosophy in Education, Mental Health & School Counseling, University of Pennsylvania, May 2015

Experience

School Counseling Intern, Northeast High School and Louis H. Farrell Elementary School, September 2014-May 2015

Degree, Credit Year, Salary

Master's, CY 1, \$49,218

Assignment

Guidance Counselor, High School (replaces Michael Piersol who retired)

g) Rachel Kurtz

Education

Bachelor's Degree in Elementary Education and Special Education, Elizabethtown College

Experience

Lancaster-Lebanon IU ESY, Autism Classroom, Summer 2015
Student Teaching, Jackson Elementary/IU 13, Autistic Support, Spring 2015

Degree, Credit Year, Salary

Bachelor's, CY 1, \$41,168

Assignment

Autistic Support, Green Valley, effective 8/19/15 (replaces Jessica Chrusch who resigned)

h) Jamie Leshner

Education

Master's Degree in Education Classroom Technology, Wilkes University

Experience

Autistic and Learning Support Teacher, Conrad Weiser Elementary, 2003-present

Degree, Credit Year, Salary

Master's plus 12 credits, CY 4, \$53,826

Assignment

Autistic Support, Cornwall Terrace, effective 8/19/15 (replaces Sue Diefenderfer who resigned)

i) Joshua Surita

Education

Master's Degree in C&I, Bachelor's Degree in Special Education, The Pennsylvania State University

Experience

Pre-Service Teacher, State College School District, January 2013-May 2015

Degree, Credit Year, Salary

Master's, CY 1, \$49,218

Assignment

Special Education Teacher, West Middle School, effective 8/19/15 (replaces Maryanne Fiadino who resigned)

j) Kristin Swartley

Education

Master's Degree in Speech Language Pathology, Duquesne University

Experience

Speech Therapist, BCIU Early Intervention Program, 2006-present

Independent Contractor, Wee Talk SLS, 2007-present

Degree, Salary

Master's, \$70,618

Assignment

Speech Therapist, Spring Ridge, effective 9/14/15 (replaces Kristin Lutz who resigned)

k) Anna Tellis

Education

Bachelor's Degree in Elementary & Special Education, Kutztown University

Experience

Student Teacher of the Visually Impaired, BCIU, 2014

Helen L. Diller Vacation Home for Blind Children, Summers of 2014 and 2015

Degree, Credit Year, Salary

Bachelor's, CY 1, \$41,168

Assignment

Visually Impaired Teacher, effective 8/19/15 (new position)

l) Michael Thompson

Education

Bachelor's Degree in Physical Education and Health, West Chester University

Experience

Substitute Teacher, Springfield School District, September 2014-June 2015

Degree Credit Year, Salary

Bachelor's, CY 1, \$41,168

Assignment

Physical Education Teacher, Cornwall Terrace, LTS for the 2015-2016 school year (replaces Ann Stufflet - sabbatical)

m) Reann Trethaway

Education

Bachelor's in Childhood and Early Adolescent Education, The Pennsylvania State University

Experience

Professional Development School Partnership, Amanda Stout Elementary School, August 2014-May 2015

Degree, Credit Year, Salary

Bachelor's, CY 1, \$41, 168

Assignment

4th Grade Teacher, Cornwall Terrace, LTS for the 2015-2016 school year (4th grade bubble)

5.7 Professional Employee Status

Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee, all effective 6/11/15:

Rachel Davies
Ellen Grossman
Kaitlyn Keeley
Kate Hartman
Melissa DiFrancesco
Kasey Kasopsky
Christopher Madeira
Sarah Morrissey

Daniel Moser
Lauren Peterson
Lauren Jones
Matthew Reightler
Matthew Robinson
Bethany Snyder
Christine Viscariello
Jennifer Walker

5.8 Extracurricular

Kylie Fry, Aquatic Staff, \$7.75/hr, effective 7/20/15

Aaron Chapple, Girls Water Polo Coach, stipend TBD

Christopher Thomas, Aquatic Supervisor, \$10.50/hr, effective 7/1/15

Laura Rockett, Aquatic Staff, \$7.50/hr, effective 7/6/15

Jocelyn Seidt, Aquatic Staff, \$7.75/hr, effective 7/20/15
Jenelle Walcheck, Co-Coach, West MS Cheerleading, \$8.50/hr, effective 8/24/15

5.9 Summer Employment

- a) Patrick Dunn, Painter's Helper, Operations, \$8.00/hr, effective 6/26/15
- b) Jennifer Bingaman, Learning Support IA to Autistic Support IA, ESY, \$14.08/hr, effective 6/22/15
- c) Approve High School Summer School Employees and Stipends, as attached.
- d) Approve the following additions to ESY staff, effective 6/22/15:
 - Jennifer Harton, \$35/hr
 - Maria Levidis, \$35/hr
 - Haley Lorah, \$35/hr
 - Anna Martin, \$35/hr
 - Natalie Woodward, \$35/hr
 - Melany Keys, \$11.93/hr
- e) Approve the following additions to Summer Reading drivers for Shiloh Hills, effective 7/7/15-7/30/15:
 - Alfred Brown - \$15.15/hr
 - Beverly Evans – van driver - \$12.71/hr
 - Marlene Sell - \$15.15/hr
 - John Witmyer - \$14.86/hr (effective 7/20/15)
- f) Approve a \$.25 increase to hourly rate of summer Technology and Operations Crew for returning employees, effective 7/1/15, per attached.

6.0 Consent Items (Motion Carried - Consent)

- 6.1 a) **Accepted with gratitude** \$49.00 to Wilson West Middle School from Reading Baseball LP to be used towards student activities.
- b) **Accepted with gratitude** \$107.00 to Whitfield Elementary School from Reading Baseball LP to be used towards school supplies.
- c) **Accepted with gratitude** \$71.00 to Spring Ridge Elementary from Reading Baseball LP to be used towards student activities and supplies.
- d) **Accepted with gratitude** \$650.00 to Cornwall Terrace Elementary from Cornwall PTO to be used toward transportation costs for the 4th grade field trip to Harrisburg.
- e) **Accepted with gratitude** \$145.00 to Green Valley Elementary from Reading Baseball LP to be used towards student activities and supplies.
- f) **Accepted with gratitude** \$25.00 to Green Valley Elementary from Target-Thanks a Billion program to be used for student activities and supplies.
- g) **Accepted with gratitude** \$90.00 to Green Valley Elementary from Wells Fargo Matching Gifts Program (DoTopia).

7.0 Human Resources (Motion Carried – Roll Call)

- 7.1 **Authorized** the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the July 20, 2015 Board meeting with action to be ratified by the Board of Education at the next official meeting.

- 7.2 **Approved** to enter into a five (5) year Agreement with Diane Richards as Director of Finance for the Wilson School District, beginning July 1, 2015, at a starting salary of \$133,000.
- 7.3 **Approved** the contract between the Wilson School District Employee Assistance Program and Inroads at Family Guidance Center, \$3,471.00 for the fiscal year beginning 7/1/15.
- 7.4 **Approved** the ratification of a contract with Lamar Advertising for one digital advertising poster, from 7/20/15–8/16/15, for a total cost of \$1,500.
- 7.5 **Approved** the ESY Summer Transportation Employees/Rates, per attached listing.
- 7.6 **Approved** Support Staff salary increases per attached, effective 7/1/15 (4 positions not included on Skyward list from 6/15/15)

8.0 Pupil Services (Motion Carried - Roll Call)

- 8.1 **Approved** the Settlement Agreement and Release to directly pay the Hillside School an amount up to twenty-two thousand dollars (\$22,000.00) for tuition for the 2015-2016 school year, and to pay the Hillside School an amount up to one thousand dollars (\$1,000.00) for the Hillside summer 2016 program, plus transportation, to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.2 **Permission granted** to ratify the Agreement with New Story – Wyomissing, to provide educational services to five special education students at the per diem rate of \$375 per student, beginning 8/26/15 and ending 6/9/16.
- 8.3 **Approved** the Revised 2015-16 WSD School Calendar, as attached.
- 8.4 **Approved** the Resolution approving and adopting student discipline Waiver and Consent Agreement dated June 17, 2015.
- 8.5 **Approval given** to enroll foreign exchange student, Niamh Evan-Jones, High School (from United Kingdom [England] for the 2015-16 school year.
- 8.6 **Approval given** for the purchase of 17 student slots with River Rock Academy for the 2015-2016 school year at a rate of \$110.00 per day for the first semester (92 school days) and 18 student slots at a rate of \$110.00 per day for the second semester (93 school days). River Rock will discount Wilson School District in lieu of rent bringing the annual cost to \$254,430.00.

9.0 Technology & Media (Motion Carried – Roll Call)

- 9.1 **Permission granted** to sell obsolete laptops and computer towers to UpCycle LLC, Fairfield, NJ for \$5450.
- 9.2 **Permission granted** to enter into a 3 year lease with Dell Financial Services for 1500 Chromebooks at a yearly cost of \$147,471.51.

10.0 Operations (No Items)

11.0 Finance (Motion Carried – Roll Call)

11.1 Approval given to enter into a yearly lease with Springwood Garden Apartments effective August 1, 2015 through July 31, 2016 at a monthly rate of \$795 to house our Chinese scholars.

11.2 Approval granted of the budget transfers dated June 11 through June 30, 2015.

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (No Items)

14.0 Food/Cafeteria (Motion Carried - Roll Call)

14.1 Approved the following Food Service Bid Contracts through Berks County Joint Purchasing:

- a) Grocery and NOI Products (July 1, 2015- June 30, 2016)
Feeser's Inc. = \$269,657.14
Sysco Central of Pa = \$60,831.31
- b) Paper Products (July 1, 2015 – June 30, 2016)
Singer Equipment = \$37,863.30

15.0 Child Care (Motion Carried - Roll Call)

15.1 Approval granted to contract with Tech Trainer, LLC for website design for Berkshire Heights Early Learning Center. Approximate cost of the project will be \$2,000.00. All costs will be paid for by Wilson Child Care. No cost to the District.

15.2 Approval granted to contract with Forino to install new ceiling grids and tiles and lower the ceiling lights in Room #2 at Berkshire Heights Early Learning Center. Approximate cost of the project will be \$5,700. All costs will be paid for by Wilson Child Care. No cost to the District.

15.3 Approval granted to add the attached Signing Bonus and Referral Bonus as incentives for Child Care Staff.

16.0 Extra-Curricular (Motion Carried - Roll Call)

16.1 Approved the 2015-16 Admission Rates as attached.

16.2 Approval granted to withdraw recognition of ice hockey as a school sponsored sport of the Wilson School District, to end transportation and any ancillary financial assistance of ice hockey by the District, and to direct any and all parties associated with ice hockey to refrain from claiming affiliation with the District or using the District's name or logo.

17.0 Policies (1st Reading)

17.1 First reading of the following policies:
Pol. #317.1 – Educator Misconduct

18.0 Miscellaneous (No Items)